

TRANSFERRING CCS FROM ONE COMPUTER TO ANOTHER

| | |
|------------------|---|
| Title | Transferring CCS from one computer to another |
| Category | SYSTEM |
| Document Number | TN0058 |
| Software version | 1.08f04 |
| Application | SETUP |
| Create Date | 26 September 2005 |
| Revision Date | 28 September 2005 |
| Document Version | Final |
| Author | Evelio De Abreu |
| Support | support@ccssa.com |

INTRODUCTION

It is possible to copy the whole CCS System and data from one computer to another computer. If CCS has already been installed on the destination computer, **DO NOT USE THIS PROCESS**, as the recovery process will overwrite all the existing jobs on the destination computer. To backup one job at a time rather use the backup to file facility, refer to [TechNote - TN0013 The CCS Backup System.pdf](#) for more information on this topic.

Once CCS has been copied to the new computer, the CCS licence will need to be de-activated from the old computer and re-installed on the new computer unless a new licence is ordered for the new installation.

STEP 1 • COPY THE CCS SYSTEM AND DATA TO THE NEW COMPUTER

A default or normal CCS installation will have all the System and Data files stored in the C:\CCSWIN folder.

Copy the C:\CCSWIN folder from the old computer to the new computer using a memory stick, removable hard drive, free drive area on the network, a CD or any other method.

STEP 2 • RUN THE CCS INSTALLATION FILES ON THE NEW COMPUTER

In order to re-install the CCS Icon on the desktop and to load the system files required by the CCS System, the CCS installation files should be run on the new computer. The CCS installation files can be downloaded from the internet at www.ccssa.com. Download instructions are available on the CCS web page.

STEP 3 • CHECK ALL THE CCS JOBS HAVE BEEN TRANSFERRED TO THE NEW COMPUTER

Enter CCS on the destination computer and ensure all CCS Companies and Jobs have been transferred correctly to the new computer. If you are an IT Technician, ensure the CCS user checks that all the data has been transferred correctly.

STEP 4 • TRANSFER THE CCS LICENCE FROM THE OLD TO THE NEW COMPUTER

While sitting in front of both computers, call CCS on (27) (11) 455-1342 and the licence will be deleted from the old computer and re-installed on the new computer.


STEP 5 • MAKE A BACKUP COPY OF THE OLD COMPUTER

Make a full backup of the old computer's hard drive. In the event that you have not transferred the CCS System correctly we may be able to help you at a later stage if you have a backup of the old hard drive.

STEP 6 • TROUBLE SHOOTING

- **The CCS Company and Jobs do not appear on my new computer.**

It is possible that the CCS data was not installed in C:\CCSWIN folder.

- The following steps explain how to find out where CCS stores its data on your computer.
- Load the CCS System
- Go to the CCS Main Menu
- Click on the  Softkey
- Line 46 shows the location of your CCS data on your computer (i.e. C:\CCSWIN)
- Close the CCS System

The data folder must be transferred to the new computer.

IMPORTANT: Ensure the properties of the CCS Shortcut are the same on the old and the new computers.

The Target and the Start paths defined in the shortcut point to the CCS System and Data areas.

- **When entering the new computer a system error or access denied error appears**

If you have transferred the data using a CD, then all the files are marked as read only. The files on the new computer must be changed so they are not read only. Follow the steps described in

TechNote: [TN0037 Backing up CCS data to CD.pdf](#)

If you require assistance with the transfer please contact CCS on (27) (11) 455-1342 or contact your local distributor.